



## THE GARDEN CLUB OF HONOLULU PROJECT GRANT AND EDUCATION GRANT APPLICATION GUIDELINES

1. Name of Sponsor (TGCH Member)
2. Organization:
  - Name of organization requesting the grant
  - Name and title of contact person
  - Contact information: Address, phone, and email
3. Education Grant or Project Grant Description
  - Describe the project
  - How the project will benefit the community
  - Goals and measures of success
  - Community or individual to be served
  - How and when the grant money will be used
4. Sustainability:
  - Describe the long-term impact of the project
5. Budget:
  - Total estimated budget for the project
  - Amount of request to TGCH
  - Other charitable funding sought or received for this project
6. Volunteer Support:
  - Number of volunteers and method of recruitment
7. Administration:
  - Responsibility for project oversight and maintenance
  - Responsibility for budget oversight
8. Timeframe:
  - Anticipated start and completion dates
  - Person responsible for periodic progress and completion reports
9. Recognition:
  - Describe how TGCH will be connected to, or recognized by, this project.
10. Attach any relevant photos, drawings or letters of support

Submit your application before February 1 or direct questions to:

TGCH Grant Committee

[The Garden Club of Honolulu \(gch@gchonolulu.org\)](mailto:gch@gchonolulu.org)

The Garden Club of Honolulu

P. O. Box 11840

Honolulu, Hawaii 96828