



**THE GARDEN CLUB OF HONOLULU
PROJECT GRANT AND EDUCATION GRANT APPLICATION**

1. Name of Sponsor (TGCH Member)
2. Organization:
 - Name of organization requesting the grant
 - Name and title of contact person
 - Contact information: Address, phone, and email
3. Education Grant or Project Grant Description
 - Describe the project
 - How the project will benefit the community
 - Goals and measures of success
 - Community or individual to be served
 - How and when the grant money will be used
4. Sustainability:
 - Describe the long-term impact of the project
5. Budget:
 - Total estimated budget for the project
 - Amount of request to TGCH
 - Other charitable funding sought or received for this project
6. Volunteer Support:
 - Number of volunteers and method of recruitment
7. Administration:
 - Responsibility for project oversight and maintenance
 - Responsibility for budget oversight
8. Timeframe:
 - Anticipated start and completion dates
 - Person responsible for periodic progress and completion reports
9. Recognition:
 - Describe how TGCH will be connected to, or recognized by, this project.
10. Attach any relevant photos, drawings or letters of support

Submit your application before February 15 or direct questions to:

TGCH Grant Committee

Education Grant applications may be emailed to Laurie Foster at Laurie@bcrhawaii.com

Project Grants applications may be emailed to Melissa Benjamin at mcbenjamin@me.com